City of Tacoma Environmental Services Department

**Short Form – Survey of Business Establishments**

1. Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Primary Type of Business:
2. Full Mailing Address:
3. Facility Address (if different): Is this a single family residence?  Yes  No
4. Facility Telephone Number: Email Address:
5. Name of Contact Person:

Contact Person’s Phone Number:

7. Types of Operations (Please identify all activities from which wastewater is produced:

1. This facility uses approximately how many gallons of water per day (Select option below):
   * Less than 100 gallons/day

100 to 999 gallons/day

1,000 to 9,999

gallons/day

10,000 to 24,999

gallons/day

* + 25,000 gallons or more/day

1. Source of Water: Reclaimed Water Public Water Supply Private Well Surface Water
   * Multiple Sources (Please Explain: \_)
2. Estimate the number of gallons per day that your facility uses on the following purposes (write N/A if not applicable):

Domestic Uses (Non-Commercial) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Boilers, Cooling, or other Unpolluted Wastewater

Non-Domestic Activities (not from domestic use of restrooms, showers, kitchens, or laundry rooms)

(If yes, describe the non-domestic activity: \_)

1. Wastewater from this facility goes to (check all that apply): Sanitary Sewer Open Waters, Rivers, or Ocean

* Storm Sewer Waste Haulers Ground (drain field, wet well) Evaporation Other Means of Disposal

1. Stormwater from this facility goes to (list all discharge methods used):
2. Chemicals are used and/or stored on the premises: in drums only in smaller containers no chemicals used
3. Do you: Use or store PFOS, PFOA, PFAS containing substances?  Yes  No
4. The facility *does* or *does not* generate dangerous waste: (Generator WAD# if assigned: )
5. Materials, chemicals, products, equipment, or waste *are* or *are not* stored in outside areas
6. The facility *does* or *does not* have an oil-water separator
7. Vehicles or equipment *are* or *are not* washed on the premises (if so, wash water goes to: )

***I have personally examined and am familiar with the information submitted in this document and attachment. Based upon my inquiry of those individuals immediately responsible for obtaining the information reported herein, I believe that the submitted information is true, accurate and complete. I understand that the City of Tacoma may send related documents electronically and I agree that any future electronic signatures I submit will bind me to the terms and conditions to the same extent as if I signed the informed documents on paper with an ink signature.***

**Signature of Authorized Representative\*: Date:**

**Print Name Phone Number ( ) -**

\*Surveys must be signed as follows: Corporations, by a principal executive officer of at least the level of vice president; partnership, by a general partner; sole proprietorship, by the proprietor, (ref: 40 CFR part 403.12 (1))

Disclosure: Title 40 of the Code of Federal Regulations Part 403 Section 403.14 requires information provided in this questionnaire identifying the nature and frequency of discharge to be available to the public without restriction. Requests for confidential treatment of other information shall be governed by procedures specified in 40 CFR part 2 and applicable State Law. Should a discharge permit be required for your facility, the information in this questionnaire may be used to issue the permit.

**HAZARDOUS WASTE DISCHARGE REPORTING NOTIFICATION:**

This notification is intended to inform your business of their obligations under 40 CFR Section 403.12(p) and Tacoma Municipal Code (TMC) 12.08.150 to report discharges of hazardous waste to the sanitary sewer.

The Industrial User shall notify the City, the EPA Regional Waste Management Division Director, and State hazardous waste authorities in writing of any discharge into the POTW of a substance, which, if otherwise disposed of, would be a hazardous waste under 40 CFR Part 261. Such notification must include the name of the hazardous waste as set forth in 40 CFR Part 261, the EPA hazardous waste number, and the type of discharge (continuous, batch, or other). If the Industrial User discharges more than 100 kilograms of such waste per calendar month to the POTW, the notification shall also contain the following information to the extent such information is known and readily available to the Industrial User: An identification of the hazardous constituents contained in the wastes, an estimation of the mass and concentration of such constituents in the wastestream discharged during that calendar month, and an estimation of the mass of constituents in the wastestream expected to be discharged during the following twelve months. All notifications must take place within 180 days of the effective date of this rule. Industrial users who commence discharging after the effective date of this rule shall provide the notification no later than 180 days after the discharge of the listed or characteristic hazardous waste. Any notification under this paragraph need be submitted only once for each hazardous waste discharged. However, notifications of changed discharges must be submitted under 40 CFR 403.12 (j). The notification requirement in this section does not apply to pollutants already reported under the self-monitoring requirements of 40 CFR 403.12 (b), (d), and (e).

The City is requiring this notification for the discharge of hazardous waste to the POTW and the report shall be made immediately upon learning of the discharge.

**Internal Use Only:**

**Form Sent:** **Received by City: Category:**

Environmental Compliance | Source Control | 2201 Portland Avenue | Tacoma, WA 98421 | CityofTacoma.org